

# ADELPHI UNIVERSITY

Adelphi International

## Pre-Departure Orientation *Spring 2023*

# IMPORTANT DATES



	<b>All Programs</b>
<b>Payment Deadline</b>	January 4th
<b>Submit Arrival Details by</b>	January 4th
<b>Move-in</b>	January 18th
<b>Program Start</b>	January 18th

Congratulations! You're a Panther now!

**ADELPHI**  
UNIVERSITY

# BEFORE YOU LEAVE...



Pay your  
**Tuition and  
Fees**



Submit your  
[Flight Arrival  
Information](#)



Complete and  
send your  
**Immunization  
Form to [Health  
Services](#)** and  
*specify on the  
form that you are  
an AUI student!*



Review your  
**Immigration  
Checklist**



Check your  
**Email!**



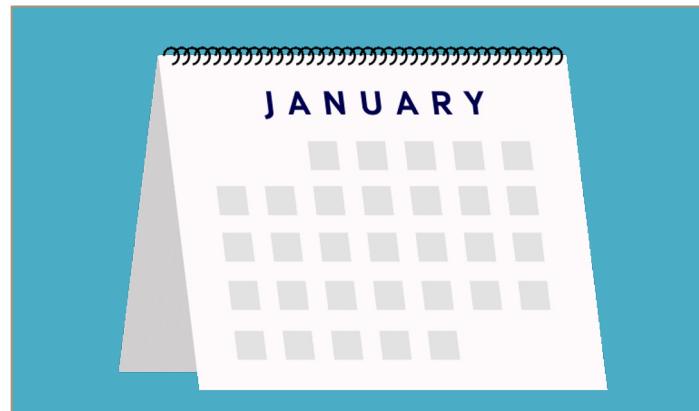
Submit your **official  
transcript before  
January 18<sup>th</sup> 2023**





# HOW TO MAKE PAYMENT

- Payment is due **two weeks before arrival**
  - **January 4<sup>th</sup> 2023**
- Submit via Wire Transfer
  - *Instructions on Offer Letter*
- Submit via Flywire
  - [https://payment.flywire.com/pa\\_y/payment](https://payment.flywire.com/pa_y/payment)



**\*Please note that you will not be registered for classes until your full tuition payment has been received.**



# FLYWIRE PORTAL



Contact Help Log in English

1. Payment Info 2. Payment method 3. Payer Info 4. Info for the receiver 5. Review & Confirm 6. Make payment

## Your payment

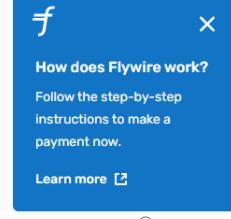
The payment will come from

Adelphi International at Adelphi University receives

\$	Amount * 0.00
----	------------------

Amount will be formatted in the destination currency, in this case United States Dollars, i.e. 10,000.00 for ten thousand USD.

NEXT →



Adelphi International at Adelphi University: <http://adelphi.edu/international>

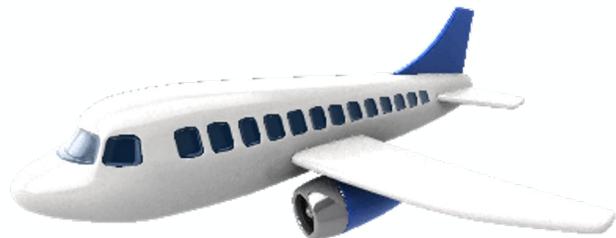
**ADELPHI**  
UNIVERSITY



# SUBMIT FLIGHT ARRIVAL FORM

- **Airport pickup:** JFK, LGA, and EWR Airports
  - <http://www.adelphi-international.org/flight>
  - Form must be submitted by **January 4<sup>th</sup>, 2023**
  - Flight arrival info sent via email will **NOT** be accepted.
- **How will I be picked up?**
  - Meet the driver in the Welcome Center at the airport
  - Driver will wait with a sign as long as you requested the pick-up service in advance
- **What happens next?**
  - Driver will drop you off at the location of your request

***\*\*Adelphi University requires all students to be fully vaccinated against COVID 19 for the start of the Spring 2023 semester. Unvaccinated students may be required to quarantine off campus at their own expense if required by the university\*\*.***





# HEALTH & IMMUNIZATION FORM

- Required by law, students **must** complete the mandatory health and immunization form before program start.
- The form can be downloaded via the following link: <http://www.adelphi-international.org/welcome>. All students must email the completed form and send it directly to [healthservicescenter@adelphi.edu](mailto:healthservicescenter@adelphi.edu) along with relevant medical documents translated to English.
- The same set of immunization forms and medical documents must be brought to campus upon arrival.
- Immunization requirements for students must be met before the program start date: January 18<sup>th</sup>, 2023**
- Please note that completing the form **DOES NOT** mean you are compliant; you may need to receive vaccinations or testing upon arrival. Students will be contacted by Health Services and/or their Student Services Representative if vaccinations are necessary.



# IMMUNIZATION FORM

**ADELPHI UNIVERSITY**  
PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS.

**THIS FORM MUST BE COMPLETED AND SUBMITTED TO THE  
HEALTH SERVICES CENTER  
PRIOR TO THE FIRST DAY OF CLASSES.**

**REQUIRED IMMUNIZATIONS**  
New York State Public Health Law 2165 requires that students enrolled for at least 6 credits, or after January 1, 1957, must submit proof of immunization to measles, mumps and rubella. New York State Public Health Law 2167 requires that students enrolled for at least 6 credits, meningitis vaccination response form. To learn more about meningitis vaccination visit [students.adelphi.edu/sa/hs/immunization/letter.php](http://students.adelphi.edu/sa/hs/immunization/letter.php).

The above requirements **must be submitted prior to the first day of classes**. Failure to complete this form and return it to the Health Services Center or subsequent withdrawal from the University. Students who require an exemption must contact the Health Services Center at **516.877.6000** to discuss further.

**PLEASE PRINT. (All information is required and all entries must be in English.)**

Family name/surname \_\_\_\_\_ First/given name \_\_\_\_\_  
Address \_\_\_\_\_ Street \_\_\_\_\_ Apt. \_\_\_\_\_ City \_\_\_\_\_  
Adelphi ID no. or SSN \_\_\_\_\_ Date of birth \_\_\_\_\_  
Home phone ( ) \_\_\_\_\_ Cellphone ( ) \_\_\_\_\_  
Email \_\_\_\_\_

**EMERGENCY CONTACT**  
Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Home phone ( ) \_\_\_\_\_ Cell/work phone ( ) \_\_\_\_\_

Please note, unless otherwise advised by your department, that graduate students are required, Sections A, B and D only, unless they are international or resident students, in which case all four.

Each student should have a copy of his or her insurance card or all Health insurance is mandatory for all residents and international students. To learn about the requirements visit [students.adelphi.edu/sa/hs/insurance.php](http://students.adelphi.edu/sa/hs/insurance.php).

**CONSENT FOR MEDICAL TREATMENT OF MINORS** students under the age of 18:  
To provide medical evaluation or treatment to students under the age of 18, parental permission is needed. All 18 years old require a parent's or guardian's signature submitted to the Health Services Center for medical treatment.

I hereby grant permission for medical evaluation, treatment and hospitalization in case of accident or give permission for the release of information concerning his or her medical condition to other responsible outside agencies for treatment on an as-needed basis.

Signature of parent/guardian \_\_\_\_\_

**IMPORTANT NOTICE**

**Don't forget to write  
your Adelphi ID# (not  
your Application  
ID#)!**

Application ID# : 000...  
Adelphi ID#: 193...

**IMMUNIZATION RECORD**  
Immunization records are required prior to the first day of class. Please complete this form and return it to the Health Services Center or fax to **516.877.6008**. If any portion of this document is illegible, it will not be processed. Healthcare provider's stamp or license number is required or it will NOT be processed.

First/given name \_\_\_\_\_ M.I. \_\_\_\_\_  
Age \_\_\_\_\_ Adelphi ID no. or SSN \_\_\_\_\_

immunization law, you must have some combination equivalent to two doses of measles and rubella, or provide serological evidence of immunity (titers).  
by a healthcare provider)

Proof of individual immunizations  
Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

in four days prior to first birthday and after 1967  
Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

ports verifying immunity (IgG) to measles, mumps and rubella are required (titers).  
Meningococcal Type B vaccine date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Meningococcal Type ACYW135 date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(must also complete under Part D)

1) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
2) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
3) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
[if considering or definitely traveling abroad]  
4) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

If immunity (titers) to measles, mumps, rubella, varicella and hepatitis B will be  
will be accepted without stamp, or license number if no stamp available.)  
Phone \_\_\_\_\_  
License no. \_\_\_\_\_  
Stamp \_\_\_\_\_



Family name/surname \_\_\_\_\_ First/given name \_\_\_\_\_ MI \_\_\_\_\_

Adelphi ID no. or SSN \_\_\_\_\_ Date of birth \_\_\_\_\_ Age \_\_\_\_\_

**SECTION 1** [Student must complete this part prior to exam.]

Drug allergies \_\_\_\_\_ Food allergies or intolerance \_\_\_\_\_

Does student require EpiPen?  Yes  No Has student been trained in its use?  Yes  No

Medications [Please include prescription medications and any over-the-counter medications taken daily]:

Past Medical History \_\_\_\_\_

Family Medical History \_\_\_\_\_

**SECTION 2: HEALTHCARE PROVIDER'S EXAMINATION** [To be completed by provider only]

Height \_\_\_\_\_ Weight \_\_\_\_\_ BMI \_\_\_\_\_ Blood pressure \_\_\_\_\_ Heart rate \_\_\_\_\_

Vision R \_\_\_\_\_ L \_\_\_\_\_ [corrected] [uncorrected] Hearing \_\_\_\_\_ [whisper acceptable]

System	Satisfactory	Unsatisfactory	Details if Unsatisfactory
HEENT			
Respiratory			
Cardiovascular			
Abdominal			
Genitourinary			
Musculoskeletal			
Skull			
Neurovascular			

Tuberculosis Testing: This is mandatory for all international students and students entering into health-related clinical sites or student teaching. For international students or those who may have received BCG vaccine, the TB-Spot (preferred) or QuantiFERON blood test is required. [A copy of the lab test is required.]

TST (PPD): Date placed on skin \_\_\_\_\_ (must include date and location of test and name of healthcare provider who performed the test and written):

TB-Spot Result: \_\_\_\_\_ (must include labs) \_\_\_\_\_

Any positive TB test result requires a chest X-ray (within five years) and a copy of the written results to be attached.

Student is cleared for all physical activities and/or athletic activities. Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please explain why \_\_\_\_\_  
[If this response is not completed, student will not be allowed to participate in any physical education classes or athletic activities.]

Healthcare provider's name \_\_\_\_\_ Date of exam \_\_\_\_\_

Signature \_\_\_\_\_ License no. \_\_\_\_\_ None \_\_\_\_\_

This form will not be accepted without dated and healthcare provider's signature and stamp, or license number/no stamp available.

Part C



**MENINGOCOCCAL MENINGITIS VACCINATION RESPONSE FORM**

Family name/surname \_\_\_\_\_ First/given name \_\_\_\_\_ MI \_\_\_\_\_

Adelphi ID no. or SSN \_\_\_\_\_ Date of birth \_\_\_\_\_ Age \_\_\_\_\_

**Complete the MMR Form as well!**

New York State Public Health Law 2167 requires that all college and university students enrolled for at least 6 semester credits, or the equivalent per semester, must complete and return the following form to the Adelphi University Health Services Center. For information regarding meningococcal disease and the meningococcal vaccination, visit [students.adelphi.edu/sa/hs/immunization/letter.php](http://students.adelphi.edu/sa/hs/immunization/letter.php).

Please check one of the following boxes and sign below:

I have/my child has (for students under the age of 18):

Had the meningococcal meningitis immunization within the past five years  
Date received \_\_\_\_\_ Healthcare provider stamp required \_\_\_\_\_

Read, or have had explained to me, the information regarding meningococcal meningitis disease.  
I understand the risks of not receiving the vaccine. I have decided that I/my child will not obtain immunization against meningococcal meningitis disease.

Signature of student (if 18 or older/parent or guardian (if student is a minor) \_\_\_\_\_ Date \_\_\_\_\_

**This form must be returned to the Adelphi University Health Services Center,  
Waldo Hall, One South Avenue, P.O. Box 701, Garden City, NY 11530-0701, USA,  
or faxed to 516.877.6008.**

The form may be uploaded to the Health Portal in your eCampus account.

The above requirements must be submitted prior to the first day of classes.  
Failure to comply will result in medical suspension from classes and subsequent withdrawal from the University.

Revised September 2016

9/16/1558

**ADELPHI  
UNIVERSITY**

# COVID 19 REQUIREMENTS

- Adelphi University requires all students to be **fully vaccinated** by an FDA or WHO approved vaccine (listed below) for the start of the Spring 2022 semester. Once you have your visa and are registered for courses, please upload your proof of vaccination to the Health Portal on [eCampus](#) or send it to [covidclearance@adelphi.edu](mailto:covidclearance@adelphi.edu)
  - Pfizer/BioNTech
  - AstraZeneca-SK Bio
  - Serum Institute of India
  - Johnson & Johnson/Janssen
  - Moderna
- All students are must be fully vaccinated prior to arrival
- **Students living on campus** If you are feeling sick or test positive for COVID 19 before checking-in you should not move into your dormitory.



# DOCUMENTS TO SUBMIT PRIOR TO ARRIVAL

## For Admissions Office:

- Official transcripts and diploma (in English)

## Ways to Submit Transcripts:

### By Mail:

ATTN: International Admissions  
Office of Admissions  
NEXUS, Room 112  
One South Avenue  
Garden City, NY 11530

### School to School:

Your school sends the transcripts directly to Adelphi University ([intladmissions@adelphi.edu](mailto:intladmissions@adelphi.edu)) by email. This is the quickest way to send your transcripts.

### In Person:

Once you are cleared to come to campus, bring your **sealed transcripts** in-person to an AUI staff member on the Second Floor of Post Hall.

***\*\*Students are highly encouraged to submit official transcripts and diploma prior to arrival. It is different than submitting materials for the application and students must submit them again. Failure to do so will prevent course registration for a future term.\*\****



# International Transfer Student

## Process Overview

Process for International Direct/EAP/AAP/Academic English: The below process will be the same for all programs.

### **Before Campus Arrival:**

- Review your preliminary credit transfer evaluation (provided to you during your application process).
- Email Dr. Andrew Erwin, Academics Director at [aerwin@adelphi.edu](mailto:aerwin@adelphi.edu) two weeks prior to arrival to request a registration review.
- Prepare your final official transcripts to complete your admission to the university. Transcript submission instructions are below. **(This is separate from transcript submission at the time of your application.)**

**Note: You do not need to wait until campus arrival to submit your final official transcripts to the university. The key to success as a transfer student is to SUBMIT YOUR FINAL OFFICIAL TRANSCRIPTS EARLY!!! Early submission = Prioritized processing and review!**



# International Transfer Student

## Process Overview

### At Orientation:

- Introduce yourself to the Adelphi University International (AUI) Transfer Admissions and Academics Team:  
Admissions: Jackie Russo Morley , Academics: Dr. Andrew Erwin and Kim Kim
- Submit your official final transcripts from your high school(s) AND transfer school(s) for transfer credit and review if not already submitted after your admission and prior to campus arrival. Instructions are below.
- **Only after official final transcripts are received by the university:** Request an official transfer evaluation by emailing Associate Director of Admissions, Jackie Russo-Morley at [Jrusso-morley@adelphi.edu](mailto:Jrusso-morley@adelphi.edu) and find out how long it will take to post your credits. It *usually* takes at least two weeks after your official final transcripts have been received to post to your Adelphi transcripts.
- Note that transcript evaluators may contact you for additional class information (i.e. syllabus). If a syllabus is requested, it is your responsibility to provide the additional information per the university's request.
- Work with the Academics Team to ensure class placement and best outcomes for your degree completion.
- **Enjoy your classes as a Transfer Student!**

# Examples of Admissions Documents That Will **NOT** Be Accepted

- Transcripts or report cards in opened envelopes – transcripts or report cards from your university or high school must be sealed



- Photocopies of transcripts or report cards – you must submit ORIGINAL documents issued by your university



- Emails of your transcripts or report cards that come from YOU directly – they must come from your school or university.



# DOCUMENTS TO BRING

## For International Services

- SEVIS Form I-20
- DS-160 Application Form Confirmation Page
- A copy of your Adelphi International Acceptance Letter
- Passport & Visa

*Your University PDSO/DSO will be in touch regarding details of immigration check-in.*



# ARRIVAL: WHAT TO EXPECT

- **Airport Pickup (if requested)**
- **Orientation Check-In**
  - Mandatory Forms
  - Student ID Card
  - eCampus Activation
  - SIM Card Setup
  - Housing Check-in
- **Program Housing**
  - On campus housing in Adelphi Residence Halls
    - Double & Triple Rooms
- **Mandatory Orientation** – Students are required to attend all the sessions.

Welcome



*Orientation schedule and housing confirmation will be sent prior to program start. Undergraduate students can waive housing if they meet the requirements. Once a student moves into their room, they are locked in for the duration of the program.*



# ORIENTATION OVERVIEW

*Over the course of orientation, you will:*

- Learn important information about Adelphi University and Adelphi International
- Complete Immigration Check-in
- Explore Adelphi's campus
- Receive your schedule for the Fall semester
- Make new friends



# STUDENT SERVICES

Each student will be assisted by the Student Services Director, who will serve as the program advisor to assist with a variety of needs.

Some ways your representative helps you are:

- *Advising & Workshops*
- *Organizing Virtual Events & Activities*
- *Providing Information & Resources*
- *Helping you get involved on campus & in the community*
- *& More!*



# ACADEMICS: TESTING (ITEP)

Students (**except International Direct and Direct MAP**) will need to take a standard English test as part of their overall level assessment during the first week of classes. **A practice test can be found [here](#).** Please note that students will need to create an account with their Adelphi email in order to access the test.

\*If there are discrepancies between pre-arrival and post-arrival test scores, program adjustments may be made.

**All MAP students in the Global MBA program** will also take the Accounting placement test to determine which level of accounting course they begin with\*.

\*Results on this test may require students to take an additional prerequisite Accounting course.



# Academics: Schedule Expectations

- AUI will register students for their first term courses
- AUI's Academic Team works closely with each student's department to choose the best courses for you
- Upon arrival, you will meet your advisor and plan out your remaining degree.
- **Do NOT make changes to your schedule!**

# Academics: Schedule Expectations

- A typical schedule includes...
  - Classes normally scheduled:
    - Monday & Wednesday
    - Monday, Wednesday, Friday
    - Tuesday, Thursday
    - **Depending on your level, you might have classes every day!**
- **Grad Students:** English in the Morning Degree Classes in the Evening
- **Undergrad Students:** Classes 4-5 days a week. You should expect to be on campus 9 am – 5 pm
- **In person attendance is required for classes.**

# LOCAL ACCOMMODATIONS

Arriving early, or coming with friends and family? Please see the next three slides for some hotels that we recommend in both Manhattan and Garden City close to campus.



# Hotels Near Campus in Garden City

- **Garden City Hotel**

45 7<sup>th</sup> Street, Garden City, NY 11530

Tel: +1.516.747.3000

- **Homewood Suites by Hilton**

40 Westbury Avenue, Carle Place, NY 11514

Tel: +1.516.747.0230

- **La Quinta Inn & Suites Garden City**

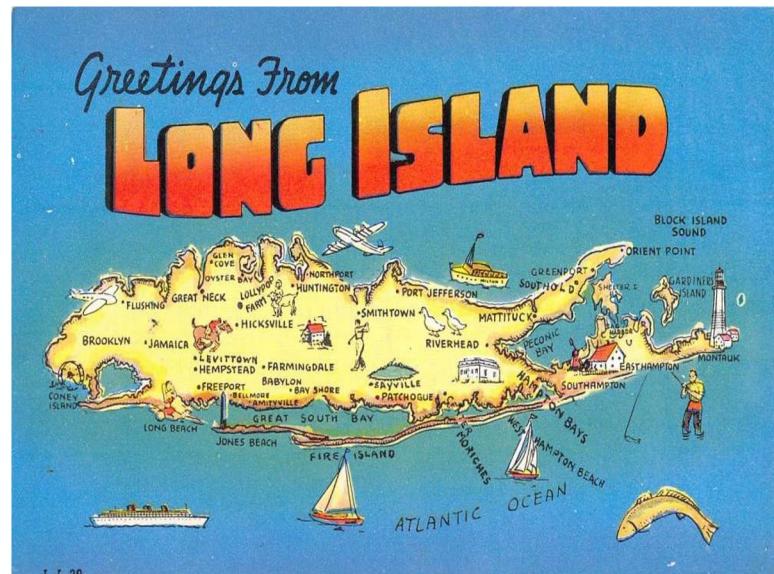
821 Stewart Ave, Garden City, NY 11530

Tel: +1.516.705.9000

- **Hampton Inn Garden City**

1 North Avenue, Garden City, NY 11530

Tel: +1.516.227.2720



# Hotels in New York City (Midtown)

- **Four Points By Sheraton Midtown – Times Square**

326 West 40<sup>th</sup> Street, New York, NY 10018

Tel: +1.212.967.8585

- **The Westin New York at Times Square**

270 West 43<sup>rd</sup> Street, New York, NY 10036

Tel: +1.212.201.2700

- **New York Marriott Marquis**

1535 Broadway, New York, NY 10036

Tel: +1.212.398.1900

- **Hilton Times Square**

234 West 42<sup>nd</sup> Street, New York, NY 10036

Tel: +1.212.840.8222



# Hotels in New York City (Downtown)

- **Sheraton Tribeca**

370 Canal Street, New York, NY 10013

Tel: +1.212.966.3400

- **NobleDEN**

196 Grand Street, New York, NY 10013

Tel: +1.212.390.8988

- **Arlo SoHo**

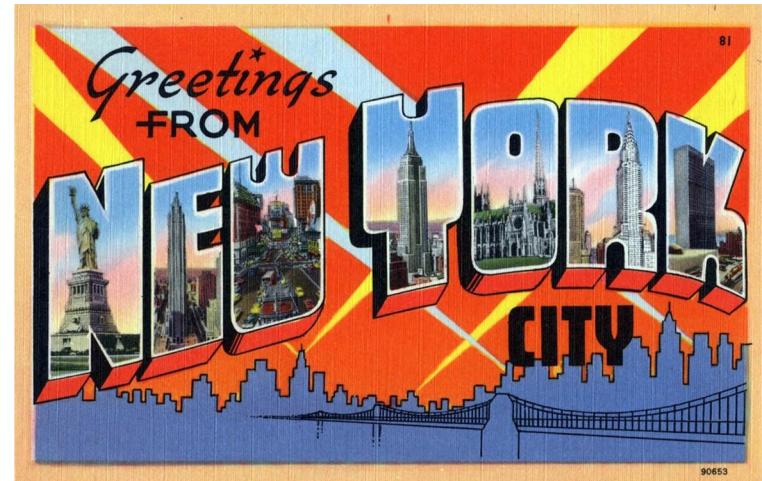
231 Hudson Street, New York, NY 10013

Tel: +1.212.342.7000

- **Best Western Bowery Hanbee**

231 Grand Street, New York, NY 10013

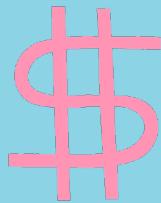
Tel: +1.212.925.1177



# Other Things to Remember



Bring a small amount of cash with you



Bring a credit card or a debit card that will work in the U.S.

*(something you can use before you get a new US bank account!)*

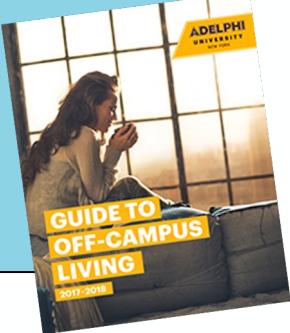


If you are living off campus, try to find a place before you arrive!



# Off Campus Housing Resources

For more information about what to consider when moving off campus, check out the [Adelphi Guide to Off-Campus Living!](#)



## Additional Resources for looking off campus

- <https://www.collegerentals.com>
- <https://www.rent.com/>
- <https://www.apartmentguide.com/>
- <https://www.apartmentlist.com/>



Looking for a roommate?

Check out [Adelphi's off campus housing portal!](#)



MADE FOR INTERNATIONALS

Simplify Your Move to America

- ⚡ Get a US phone number with ultra-fast 5G and unlimited talk and text
- 📱 Start paying when the SIM card is activated and pause anytime

**6 GB**

\$35/month

**10 GB**

\$45/month

**Unlimited**

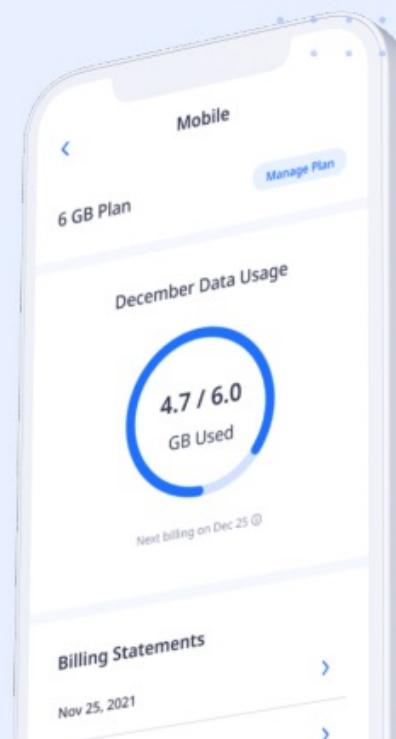
\$50/month

**Get Started at**

[signup.joinellis.com/?ref=SHOREL](http://signup.joinellis.com/?ref=SHOREL) or use this QR code



**SHORELIGHT**



**ADELPHI**  
UNIVERSITY



MADE FOR INTERNATIONALS

## Simplify Your Move to America



Open a US bank account with no monthly fees and receive a Visa debit card before you set foot in America. It's safer than bringing or carrying cash



International card with no foreign transaction fees



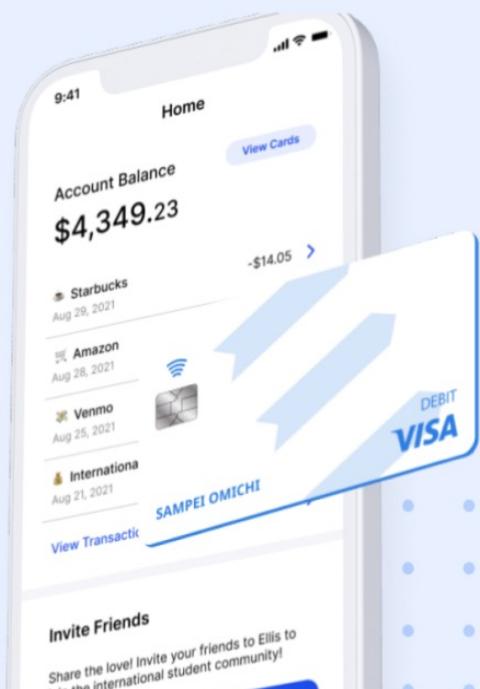
Zero international wire transfer fees

Get Started at

[signup.joinellis.com/?ref=SHOREL](https://signup.joinellis.com/?ref=SHOREL) or use this QR code



SHORELIGHT



**ADELPHI**  
UNIVERSITY

# Get Connected Prior to Arrival

Instagram



AU2GO



**@adelphiintl**

# We Can't Wait to Meet You!

**Stay up to date on important updates on our  
student resource page:**

<https://aui.adelphi.edu/student-resources/>



**GO PANTHERS!**



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